



# **FREE** **EMS Development Workshop**



You are invited to attend a Free EMS Development Workshop

Wed. & Thur. May 7 & 8, 2003 EPA Region 9, 1st floor 75 Hawthorne St. San Francisco, CA, 94105  Class size: 60 persons maximum	Wed. & Thur. May 28 & 29, 2003 EPA Region 10 Small Business Admin. Office 17th floor Seattle, WA 98101  Class size: 60 persons maximum	Wed. & Thur. July 16 & 17, 2003 Ridgehaven Auditorium 9601 Ridgehaven Ct. San Diego, CA  Class size: 60 persons maximum
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**THIS WORKSHOP IS INTENDED FOR FEDERAL EMPLOYEES TASKED WITH  
EMS IMPLEMENTATION**

## **Agenda**

### **Day 1 -**

- EMS 101
- Team Development
- Policy Development
- GAP Analysis
- Identifying Fence Line
- Exercises

### **Day 2 -**

- Identifying Aspects and Impacts
- Identifying Objectives and Targets
- Putting Objectives to Programs
- Setting Objectives and Targets
- Exercises
- Summary: Tying phases into the big picture

## **Registration:**

Please send e-mail to: [mckinsey.kaye@epa.gov](mailto:mckinsey.kaye@epa.gov) Or fax to: Kaye Mc Kinsey 206-553-7176

Please include:

**Your Name** \_\_\_\_\_  
**Title** \_\_\_\_\_  
**Agency** \_\_\_\_\_  
**Office** \_\_\_\_\_  
**Mail Code** \_\_\_\_\_  
**Address** \_\_\_\_\_  
**Phone Number** \_\_\_\_\_  
**Fax Number** \_\_\_\_\_  
**E-mail Address** \_\_\_\_\_

Please indicate which workshop you will be attending

\_\_\_\_\_ San Francisco, May 7 & 8, 2003  
\_\_\_\_\_ Seattle, May 28 & 29, 2003  
\_\_\_\_\_ San Diego, July 16 & 17, 2003

Hotels:

San Francisco: No hotel space has been reserved, check the EPA web page: <http://www.epa.gov/region09/visitor.html>

Seattle: No hotel space has been reserved; check the EPA web page:

<http://yosemite.epa.gov/r10/extaff.nsf/webpage/Visiting+Our+Offices?OpenDocument>

San Diego: TBA

***Sponsored by: EPA Regions 9 & 10, and the Federal Network for Sustainability***